

## September Newsletter



# SEPTEMBER 2025

Dear Parents,

We are excited to get the year started. The teachers have been busy getting their rooms ready to welcome new friends.

We are out and welcoming children in at 9am each day. Prior to this the doors may be open, but the teachers are not ready. They will be ready to greet you and your child outside when we begin. If it is a rainy day, we will have the gym doors propped open and you can bring your child in to the gym to be greeted by their teacher.

We will begin putting up cones in the parking lot after 9:20am. We have traffic from Hatfield that cuts through our parking lot to get to 518 and we want to discourage this. The cones also serve to block off the area for classes that want to go on a nature walk or ride trikes when the weather is a little cooler. If you come for drop off after 9:15, please enter the parking lot from the 518 entrance (not the Hatfield entrance), call us at 281-485-7896 and let us know you are here.



**Please make sure all your child's belongings are marked clearly with their name, including diapers. Water cups need to be filled at home, ready for the day.**

### **MDO Website**

Log on to [www.ShiningTheLight.org/mdo](http://www.ShiningTheLight.org/mdo)

- General information about our program
- School calendar
- Policies and Procedures
- Paperwork required for each student

### **MYPROCARE.COM**

Log on to [www.myprocare.com](http://www.myprocare.com) and set up an account. In MyProcare you can:

- see your payment history
- print tax reports for childcare
- pay tuition
- register your child

Payments and registrations can only be done on a desktop or laptop computer and not from a cell phone.

### **THE APP**

Log on to <https://schools.procareconnect.com/login> OR log in to the app.

In the app you can:

- communicate with teachers and directors
- view pictures posted of your child enjoying the day
- find your 4-digit log in code
- use the "scan qr code" to log in/out each day. (On the home screen of the app, above your child's picture, there is an icon with a rectangle, an arrow and a check, click that button and then click scan QR code.) When you scan from your app you just have to select child and click sign in/out. This will keep you from having to remember the code. **This is the fastest way to sign in/out!**

In addition, if you need to update a picture and/or add a new person who can pick up your child, please email a picture with the person's name and your child's name attached, so that we can add it for you (parents cannot upload pictures after the initial registration online). Thank you for your cooperation. If you need any assistance, please contact Suzanna in the office.



### Tuition

**AUGUST TUITION IS DUE BY THE 22ND OF AUGUST.** August and May tuitions are 1/2 payments.

September through May Tuition is posted the first week of each month and is **due by the 12th** (a late fee will be added after the 12th).

- When writing checks for tuition please put your child's name and room # in the memo section! Checks can be made out to ELCMDO. You can hand it to a director at drop off/pick up. **No checks will be accepted after the 12th.**
- Cash will be accepted in an envelope with child's last name and room number, but it needs to be exact change and we will issue a receipt that will be put in your child's backpack. **No cash will be accepted after the 12th.**
- If you are setting up **bill pay** through your bank, please have the check sent to **P.O. Box 2461, Pearland, TX 77588**. Ask your bank to set up payments only through April 2026 as May is a ½ payment.
- Payments may be made online through **myprocare.com** (**remember not from a cell phone**) however, a fee is assessed when paid this way. **Online payments are always accepted.**

### **General Information:**

**NO MDO on Sept 19th:** This is a Pearland ISD Inservice day.

Late Fee reminder: A late charge will be assessed to all parents picking up children after 2pm. The fee is \$1 per minute per child. Parents should allow adequate time for pick up, the directors are outside usually by 1:45.

Please remember to bring your child in rubber soled shoes; anything that will work in the gym and/or playground. Sandals are very uncomfortable for the children on the playground.

Feel free to call and check on your child at any time! If we cannot answer right away, we WILL check messages frequently and call you back in a timely manner. Just be aware that unknown callers may be us, but we will leave a message if we don't get you.

Thank you for the opportunity to instill the love of Jesus Christ into your child. We look forward to caring for them in the loving, Christian environment that we provide!!

**Jesus said: "Let the little children come to Me, and do not forbid them; for such is the kingdom of heaven." Matthew 19:14**

Sincerely,

Pam & Suzanna

**MDO # 281-485-7896**

**mdo@epiphanypearland.org**